



Sheila Madison & Associates  
*Professional and Personal Life Management*

**2020 Sheila Madison & Associates  
Personal and Professional Development Scholarship Application**

**Scholarship**

Sheila Madison & Associates Personal and Professional Development Scholarship

**Purpose**

To encourage continuous personal and professional development

**Scholarship Award**

\$500.00

**Scholarship Guidelines**

1. African – American/African - Descent
2. United States citizen
3. A college freshman, sophomore, junior or senior enrolled in an accredited college or university in the United States.
4. A cumulative grade point average of 3.0 or better.
5. Complete and sign scholarship application. Print legibly using blue or black ink.
6. Submit a current and official college transcript.
7. **Submit Three (3) professional letters of recommendation from an instructor, employer, past employer, or civic/community leader, etc. References from family, relatives or friends will not be accepted.**
8. Completed Essay

**Essay Topic**

How will you use your creativity to reach your educational and career goals?



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**9. Essay Guidelines**

- Font Size 12 pt. Times New Roman
- No more than 2 pages long (8 in. X 11 in.)
- Include first and last name on both pages
- Double-spaced
- 1 inch margins on all sides

**10. Scholarship application packet must be postmarked by Friday, January 15, 2020.**  
The application, official transcript, letters of recommendation and essay must accompany application packet.

**11. Enclose all contents: Scholarship Application, Transcript, Three (3) Professional Letters of Recommendation, and the Essay in a 9X12 envelope.**

12. Mail completed application packet to:

**Sheila Madison  
Sheila Madison & Associates  
P.O. Box 2733  
Washington, DC 20013**

13. Scholarship recipient will be notified by mail and telephone by February 1, 2020.

14. If awarded the Sheila Madison & Associates Personal and Professional Development Scholarship, recipient must return the Sheila Madison & Associates Scholarship Award Letter and provide an 8X10 professional attire photograph.

15. The application, transcript, recommendation letters, and essay will not be returned to the scholarship applicant. This information will be shredded and properly discarded. Make copies of scholarship materials for your records before submitting to Sheila Madison & Associates.







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List any leadership positions, organization and or community memberships. Include dates of leadership and involvement.

Hobbies/Interests:

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**Publicity**

If selected to receive the Sheila Madison & Associates Personal and Professional Development Scholarship, your accomplishments may be publicized on the Sheila Madison & Associates website and other publications.

**Declaration**

I declare that all the above statements are true. I have also included the application, official transcript, (3) letters of recommendation and the essay. I understand that the decision of Sheila Madison & Associates is final and I agree to accept that decision. My signature constitutes my approval for Sheila Madison & Associates to publicize my accomplishments.

Signature \_\_\_\_\_ Date \_\_\_\_\_